

BUTLER COUNTY CHILDREN SERVICES

POLICY NO.: 4.14	SUBJECT: TRAVEL AND VACATION PLANS FOR CHILDREN IN CUSTODY
EFFECTIVE DATE: 9/30/02	REVISION DATE: 9/26/06, 11/09
REVIEW DATE: 3/22/05, 9/26/06, 12/07, 11/09	

POLICY:

1. Foster parents must contact the child's caseworker whenever they are scheduling a vacation. For purposes of this policy, more than one night away from their home will be considered vacation. Respite care does not apply to this policy.
2. The worker shall contact the biological family to obtain agreement for the child to accompany the foster parents on vacation.
3. The worker should address any visitation issues with the biological family in advance. When a visit will be missed due to a vacation, the parents must be given the opportunity to make up the visit either before or after the vacation.
4. If the biological parents do not agree, the worker should discuss the issue with the supervisor, administrator, and Guardian Ad Litem to determine if court action is necessary.
5. If permission is given, the worker must obtain information on where the family is staying and how they can be reached.

Approval Date: 12/4/09



Jeff Centers, Executive Director